

Vanduren, Darla

From: Gunn, Mike
Sent: Monday, December 03, 2007 11:26 AM
To: 'John Morrill (JMorrill@washingtonea.org)'; Selders, Elizabeth; Lindsey, Susan; Ringo, Molly
Cc: Seaberg, Randi; Vanduren, Darla; Sacha, Susan
Subject: Sue McCann's Retirement

Dear Trustees,

Next Monday is Sue McCann's last meeting with us as an ESEBT trustee, and we are planning some refreshments at the meeting to celebrate her hard work on behalf of the trust.

We would also like to present her with a gift, and are asking for a \$20 donation from each of the trustees. Support staff are welcome to participate as well. Please deliver your donations to Susan Sacha by 10 AM this Friday, December 7th if you would like to participate. Susan is planning to pick up a universal gift card for Sue M with the donations.

By the way, Molly checked with Melanie Curtice (Stoel Rives) last week about whether, in situations like this, the ESEBT could provide money for a gift to one of the trustees. Melanie's response was that it is not allowed (see text below). We should talk at one of our upcoming trust meetings about establishing a "nominal" value gift for the trust to provide in the future.

Thanks, Mike Gunn.

From Melanie Curtice:
Molly:

You have asked whether it is appropriate to have the Everett School Employee Benefit Trust ("Trust") pay for a gift for a retiring Trustee.

I've reviewed the Trust Document and note that it allows only for the payment of benefits (Section 1.1) and for the reimbursement of Trustee expenses Section 4.3).

The Trustee expenses provision states:

"Expenses: Trustees shall be reimbursed from the Fund for expenses reasonably incurred but shall not be entitled to compensation for the performance of their duties as Trustees."

While payment for a gift is arguably not compensation for performance, it is payment for something other than benefits and the reimbursement of reasonable expenses and not allowed under the terms of the Trust.

Please let me know if you have further questions.

Regards,
Melanie

12/3/2007